



Student-Owned Electronic Device Policy

The use of student-owned electronic devices, such as cell phones, electronic readers, hand-held video games, etc. by students during the school day is prohibited, unless it meets the exception criteria below.

- If such items are brought to school, they must be turned off and placed in the student's backpack during school hours.
- Students may not use cell phones to make phone calls or text messages during school hours. This includes during classes, between classes, during study halls and/or at lunch. Students found using their cell phones during school hours will have their phone confiscated.
- **If a phone call must be made, phones are available in the main office.**
- Students may not use their cell phones as entertainment during the school day. This includes playing games, going online, checking time, etc.
- Cell phones may not be used to take pictures or videos during and after school hours on school grounds. If a student is found taking pictures in school, whether appropriate or inappropriate, he/she will be referred to the principal. The principal, in consultation with the pastor, will determine the severity of the punishment. If pictures are deemed inappropriate, legal action will be taken.

Exceptions for cell phone use:

The principal or teacher may grant approval for possession and use of an electronic device by a student for the following reasons:

- Health, safety or emergency reasons.
- Classroom or instructional-related activities.
- Other reasons determined appropriate by the building principal.

Failure to comply will result in the following penalties:

1st offense:

- The student's electronic device will be confiscated.
- The student will have to report to the main office at the end of the school day to claim their device.
- If the student is caught using the device during school hours, an after school detention will be assigned.

2nd offense:

- The student's electronic device will be confiscated.
- A parent/guardian must come to the school office to claim the device at the end of the school day.
- The student will receive an after school detention.

3rd offense:

- The student's electronic device will be confiscated.
- The student will be required to leave his/her device in the school office during the school day, every day.

Cheating:

- If a student is caught using a cell phone or other form of technology to aid them in cheating, he/she will have the appropriate penalties for both cheating and cell phone use applied to them.
- Texting or checking texts during a test/exam will result in the student receiving a zero for the test/exam.

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